****

**BEANS ANALYSIS REQUEST N° chrono/month/year BY**

**MEDECINS SANS FRONTIERES SECTION (MSF)**

**TO NAME OF THE LABORATORY**

**I- Buyer :**

Médecins Sans Frontières Section

# Address, contact name, phone & fax numbers, e-mail

**II- Laboratory :**

Precise contact detail of the lab (address, name, phone & fax number, e-mail)

**III- Quantity to be analysed :**

The laboratory should advise on the quantity to be analysed, following the square root of the total quantity of unit packaging (ex. Samples taken our from 10 bags for a 100 bags batch) rule.

**IV- Analyses needed :**

|  |  |
| --- | --- |
|  Quality factors  | Target (max. in our specification) |
| Moisture content | 14% |
| Foreign matter | 1% |
| Other bean varieties | 2% |
| Broken beans | 4% |
| Discoloured beans | 3%  |
| Beans with insect holes | 1%  |
| Live insects | None |
| Dead insects | 2/kg  |
| Salmonella | None in 25g |
| Total Aflatoxins | 4 ppb |
| Ochratoxin | 5 ppb |

**V- Reporting :**

A complete certificate of analysis should be transmitted, including :

* the type of product,
* the batch number,
* the lab standard used for each analysis,
* the detailed results obtained for each analysis,
* the maximum tolerated levels for each analysis according to MSF specifications (see table below)
* the date of issue, the name and signature of the person for the laboratory.

**VI- Payment :**

The total price agreed for the analyse of XXkg of exact type of beans is EUR XX (total amount in letters Euro)

The payment will be done by MSF section once the complete certificate of analysis will be given to the buyer for each and every batch.

**VII- Disputes:**

In every case MSF *section* and the laboratory will try to find an amicable agreement. In the case of legal trial, the only jurisdiction shall be the court of Bordeaux (France). The French law governs the present general conditions.

# Place, exact date Place, exact date

 For MSF section For the laboratory

# Name of representative Mr. Name of the contact person

 Position Name of the Society