



PURCHASE ORDER

Copy #1: send to Supplier
Copy #2: keep at Supply Office

PO-

Form- year / seq.nr. /section/ project code/contract
YY / NNN / NL / CC123 / TTTT

FROM:	TO:	SHIP TO:	FINAL DESTINATION:	Project: Ref. Origin: Total items: 0 Currency: EUR Tot. est. Value: 0
Date sent:	Date received:	Req. del. date:		Transport:

Item	Code	Description	QTY	Unit price	Value	Freight / delivery ref.	Outstanding	Acc code	Date close
			100		-	_____	_____		
					-	_____	_____		
					-	_____	_____		
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Remarks:

	Supply Responsible	Content Responsible	Project Responsible	Coordination Responsible
Name:				
Signature:				