



**FOOD INSPECTION CONTRACT N° chrono/month/year BETWEEN
MEDECINS SANS FRONTIERES SECTION (MSF)
AND NAME OF THE INSPECTION SOCIETY
FOR XX LITRES OF EXACT TYPE OF VEGETABLE OIL**

I- Buyer :

Médecins Sans Frontières Section
Address, contact name, phone & fax numbers, e-mail

II- Inspection Society :

Name
Address
phone & fax numbered email

III- Quantity to be inspected :

XX litres net of exact type of vegetable oil, for a total of XX

- one litre PET bottles (cartons of XX bottles)
- two litres PET bottles (cartons of XX bottles)
- 5 litres HDPE jerrycan (cartons of XX jerrycans)one litre PET bottles considered as unit packaging.

IV- Type and quality of the products concerned by the inspection :

Cooking pure exact type of vegetable oil, refined, manufactured and refined in country, from the current crop (year), healthy and marketable quality, fit for human consumption, following these specifications :

Cooking pure exact type of vegetable oil, refined, manufactured and refined in country, from current year, healthy and marketable quality, fit for human consumption, following these specifications:

Quality criteria	max level
Water and volatile matter (105°C)	0.2%
Insoluble impurities	0.05%
Soap content	0.005%
Free fatty acids	0.15% (palmitic acid for palm oil, oleic acid for all other oils)
Foreign odour and flavours	none
Vitamin A enrichment	6000 UI/L
Peroxyde number	10 milliequivalents of active oxygen/kg of oil
Acid value	0.6mg KOH/g oil
Appearance	clear at 20°C

The only authorised additive is the butylated hydroxytoluene (BHT-E-321) : max 75 mg per kg of oil.

The contaminants contents (heavy metals and pesticides) shall comply with maximum residue limits established by the Codex Alimentarius Commission (codex stan 210-2003):

- lead (Pb) : 0.1 mg/kg
- arsenic (AS) : 0.1 mg/kg

Packing :

Because this type of product has a very high risk of leakage, special attention to the quality of both primary and secondary packaging is essential.

- Primary packaging:
 - must close with a screw-on cap
 - impermeability: no leakage under the pressure of 6m high stacking
 - either one or two litre PET (Polyethylene terephthalate) bottle with minimum weight (empty): 28.5 g
 - or HDPE (high density polyethylene) jerrycans: standard weight: 144 g

Bottles/jerrycans must be new, clean, dry and undamaged.

Additional 2% empty bottles/jerrycans of same quality shall be provided.

- Secondary packaging: cardboard boxes which contain twelve or fifteen 1-litre bottles or four 5-litre jerrycans
 - double-corrugated, opaque cardboard boxes, closed with 50mm tape suitable for tropical climates
 - stackable to a height of 8 boxes for at least six months without collapsing

Marking :

Bottles/jerrycans AND boxes must be marked (in legible characters with):

- name (type) of the product
- month and year of fabrication
- expiry date
- content in litres
- manufacturer's name and address (and country)

V- Organisation of the inspection :

The inspection should be organized in 2 steps in the supplier's warehouse located :
(complete name and address of the supplier)

1- Inspection & Sampling :

After cleaning (according to specifications) and packaging/labelling step, the inspector is requested to sample following the detailed sampling plan below :

- Unit samples must be taken from the square root of the total quantity of unit packaging (ex. Samples taken out from 10 bags for a 100 bags batch)
- The size of these unit samples will depend on the quantity of unit samples to be taken in order to make a 3 to 4.5 litres composite sample.
- The composite sample for each batch will be divided into 3 sub-samples of 1 to 1.5 litre.
- One of these sub-sample is for the manufacturer, the second one for the Buyer detailed above, the third one is for the laboratory designed by MSF to the inspection society (or chosen by the inspection society).

2- Loading Supervision :

At the loading point, a quality and quantity control is done by a **name of the control Society** representative. That person has the right to refuse any cartons in case these cartons do not respect the specifications for quality, or packaging/marketing.

In case of insufficiency of quantity observed during the quantity and quality control at loading point, **name of the supplier** will provide the remaining/missing quantity of product according to the contract.

VI- Analysis needed on the single combined sample

Quality criteria

Water and volatile matter (105°C)

Insoluble impurities

Soap content

Free fatty acids

Foreign odour and flavours

Vitamin A enrichment

Peroxyde number

Acid value

Appearance

VII- Performance and reporting :

After signature of this contract **the inspection Society** should take contact with the supplier directly to synchronize the inspection and the production.

As soon as a composite sample for a single batch is completed, **the inspection Society** should send it by DHL to the laboratory identified by the buyer.

A complete inspection report for quantity and quality (according to the part III & IV) should be transmitted to the buyer maximum 48 hours after the date of issue of the certificate provided by the laboratory.

Each report corresponding to a single batch should be composed of :

- An inspection & sampling report sheet including : Number of the present contract, description of goods, details of sampling operation, average gross and net weight of unit packaging, packing and labelling details, date of issue, name, stamp & signature.
- A loading supervision report : Number of the present contract, description of goods, packing and labelling details, details of loading supervision (truck n°, total quantity in litres, batch n°, total unit packaging), date of intervention and issue, name, stamp & signature.
- The certificate of analysis issued by the laboratory.

The certificate of analysis itself should mention :

- the type of product,
- the batch number,
- the lab standard used for each analysis,
- the detailed results obtained for each analysis,
- the maximum tolerated levels for each analysis according to MSF specifications
- the date of issue, the name and signature of the person for the laboratory.

VIII- Payment :

The total price agreed for the inspection of **XX** litres of **exact type of** vegetable oil is **Currency XX (total amount in letters, currency)**

The payment will be done by MSF **section** once the 3 complete reports of inspections will be given to the buyer for each and every batch, after presentation of a dated invoice with three original copies detailing separately inspection costs, samples shipment costs, and laboratory analysis costs.

That payment will be done by **payment mean (cash, wire transfer, or else)** in **Currency** to **name of the inspection Society** bank account specified on the invoice.

IX- Disputes:

In every case MSF **section** and the inspection Society will try to find an amicable agreement. In the case of legal trial, the **French** law governs the present general conditions.

Place, exact date

For MSF **section**
Name of representative
Position

Place, exact date

For the inspection Society
Mr. Name of the contact person
Name of the Society